



Shri Vile Parle Kelavani Mandal's

JITENDRA CHAUHAN COLLEGE OF LAW

(Affiliated to University of Mumbai and Recognized by Bar Council of India, New Delhi)

Mithibai College Building, 8th Floor, Bhaktivedanta Swami Marg, Vile Parle (W), Mumbai-400056.

Tel: 022 4233 1401 / 2 / 3 / 4 • E-mail : jcclooffice@gmail.com • Website : www.jccl.ac.in



INSTRUCTIONS TO THE CANDIDATES FOR SEMESTER END EXAM

1. Candidates should be present in the exam hall 30 minutes in advance. (Ref. Circular dated 17th August, 2026 / Circular No. EXAM/Circular/Aug/62673).
2. Check the number of pages provided in the answer-book are properly numbered.
3. Candidates should occupy their allotted seats as per the seating plan displayed and write appropriate details in the space provided for the purpose.
4. Candidates will not be permitted to leave the examination hall until half an hour after the question papers are distributed.
5. Candidates, who are not in their seats by the time notified, will not as a rule, be permitted to appear for the examinations.
6. Candidates must produce their photo identity card / hall ticket provided by the College for verification to the room / block supervisor during the examination. Candidates without the valid identity card / hall ticket will not be allowed to appear for the examination.
7. Every present candidate must sign against his /her Exam number on the attendance sheet provided by the room / block supervisor.
8. Candidates should ensure that all answer-books including supplementary sheets provided to them bear the signature of the room / block supervisor and date of examination without which the answer-book will not be examined. They should tie all supplementary sheets to the main answer-book relating to the same paper and enter on the first page of the answer-book, the total number of supplementary sheets tied together.
9. Do not damage or make any stray marks on the barcodes.
10. Begin answer to each question on a new page. For each answer, write the corresponding question number in the left hand side margin.
11. Write on both sides of a page. Rough work, when necessary should be done only on last page of answer-book by specifically marking the page as Rough Work.
12. Candidates should write their answers in legible handwriting with black ball pen only. Answers written in illegible handwriting or with pencil may not be evaluated.
13. No sheet should be torn from the answer-books provided nor shall additional papers be attached to them.
14. Any method to bribe the examiner/s by attaching currency notes or letters or making appeal inside the answer-book is strictly prohibited and will result in serious action being taken by the authorities.
15. A candidate who disobeys any instructions issued by the Senior / Room Supervisor or who is guilty of rude or disobedient behaviour is liable for disciplinary action to be taken against him / her by the institution.



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Unfair Means

16. Any attempt to reveal identity of student in any manner whatsoever will be treated as Unfair Means used in the exam.
17. Candidates should not write their name, roll no., student no. etc., anywhere in the answer-book and reveal their identity in any form in the answers written by them. Writing these details or putting signature is revelation of identity. Use of religious invocation or any writing that is not relevant to the answers anywhere in the answer-books will be treated as an attempt to reveal identity.
18. While underlining of answers for focusing attention is permitted. However, use of varied inks, except for illustrations and figures must be avoided. DO NOT use any symbol like encircling the question or using colour arrows for P.T.O. These will all be considered as attempts to readily identify the specific answer-books and will be treated as unfair means.
19. Candidates are forbidden to (i) bring any book, notes, scribbling paper, mobile phones or any other similar devices (ii) speak or communicate in any manner with any other candidate, while the examination is in progress (iii) take with them any answer-book, written or blank, while leaving the examination hall.
20. Exchange of writing material, stencils, mathematical instruments, question-paper, etc., is strictly prohibited. If candidates want anything, they should approach the room / block supervisor without disturbing other candidates.
21. All answer-books/supplementary sheets supplied should be returned back to the room / block Supervisor, whether written or blank. Smuggling /carrying the answer book/supplementary sheet in/out of the examination hall will amount to adoption of unfair means.
22. Candidates should not write anything on the question-paper.
23. Candidates suspected to be guilty of any of the aforesaid acts will be allowed to write their paper only after giving an undertaking in writing that the decision of the Institution / University of Mumbai in respect of the reported act of unfair means, is final and binding on them.
24. The answer books will be scrutinised before they are sent to examiners. If the college authorities are convinced that any candidate has attempted to reveal his / her identity by any means, the answer-books may NOT be sent to the examiner for evaluation and the candidate's case will be dealt with as per the provisions of University Ordinance 5050.
25. Candidates are requested to go through the provisions of the Maharashtra Act O. XXXI of 1982, i.e. an Act to provide for preventing malpractices at University Board and other specified examinations, published in the Maharashtra Government Gazette, dated 14th October, 1982. Every offence under this Act is a cognizable and non-bailable offence.

IT IS PRESUMED THAT CANDIDATE HAS READ AND UNDERSTOOD ALL THE ABOVE INSTRUCTIONS.